

CRABTREE TRANSPORTATION

SCHOOL BUS TRANSPORTATION RULES AND REGULATIONS

SAFETY PROCEDURES

- Regular schedules must be observed. The bus cannot wait for tardy passengers. Please be on time.
- Students must be at designated loading point BEFORE bus arrival time. Parents and students will be notified of the approximate pick-up time. Being on the porch or inside the door does not constitute being at the bus stop.
- Parents please call the bus transportation office in advance if your student will not be riding the bus. This is very helpful if they are door to door pickups. The night before would be appreciated. Transportation office phone number is 331-3200.
- Students must observe driver's instructions at all times.
- Students must wait for the bus at their designated stop. Never stand in the roadway. A student who must cross the roadway to board and/or depart from the bus shall pass in front of the bus no closer than (10) feet, look in both directions and proceed to cross the roadway only on signal from the driver. **NEVER CROSS BEHIND THE BUS.**
- A student will depart from the bus at designated point unless written permission to get off at a different scheduled point is given to the driver by the parents/guardians and signed by school personnel.
- All students shall be received and discharged through the right entrance door. **EMERGENCY DOOR IS FOR EMERGENCY USE ONLY. STUDENTS WHO DEPART FROM THE BACK DOOR WILL IMMEDIATELY LOSE THEIR RIDING PRIVILEGE FOR THE REMAINDER OF THE SCHOOL YEAR.**
- Students riding an alternate bus must first receive approval from the bus transportation department. Upon approval a parent/guardian must send a written note stating the alternate bus number and address where the student will be departing the bus. This must also be signed by the school.
- Video cameras will be rotated on buses transporting students to and from school or extracurricular activities. Students will not be notified when a recording device has been installed on their bus.

STUDENT CONTACT WHILE LOADING/UNLOADING AND RIDING THE BUS AND/OR AT BUS STOP

All rules and regulations of the Belton School District apply to all students riding on a school bus. Behavior on school buses that violate school policy (see student handbook) may result in a student being suspended from riding on the bus or having other disciplinary action taken.

- The driver may assign a seat to any student at anytime.
- Students shall remain in a normal forward facing position with feet and hands out of the aisle while the bus is in motion.
- Book bags and other belongings (including musical instruments and sporting equipment shall be kept out of the aisle. Oversized instruments must be able to be held in the seat with the student otherwise may not be on the bus. Skateboards are not allowed on buses. Cell phones are not to be used at any time on the buses. Phones should be in the off position.
- Permission to open windows must be obtained from the driver. All articles and objects shall remain within the walls of the bus until the student departs. Throwing objects out of bus windows will result in an immediate and indefinite suspension. Property damage resulting from a student throwing an object out of the window will be the responsibility of the student to pay for. **NEVER EXTEND ANY PORTION OF YOUR BODY OUT BUS WINDOWS.**
- Waste containers are provided on all buses for use by the riders. Putting trash on the floor of the bus is prohibited.
- Quiet talk and subdued laughter will help prevent the diversion of the driver's attention, thus averting the possibility of an unnecessary and serious accident. Respectful communication by students and driver shall be observed at all times.
- A student who damages seats or other equipment will be expected to pay the cost for repair and/or replacement before transportation eligibility resumes for that student. **Minimum** cost for a bus seat is \$75.00
- Throwing objects, standing while bus is moving, putting trash on the floor, placing any part of the body out the window, scuffling, loud talking, screaming, shouting, or any inappropriate behavior will not be permitted.
- Respectful communication among riders and driver shall be observed at all times.
- Animals, glass containers or other dangerous objects are not permitted on buses. Balloons are permitted if they can be held down in the students lap and not interfere with the drivers' line of sight. All sporting equipment must be inside a bag or backpack.
- Students must refrain from sexual and other forms of harassment, which includes repeated behavior or words of a sexual/gender or demeaning nature that are unwelcome, intimidating and make another person feel uncomfortable. Bullying will not be tolerated.

- Eating, drinking, and the use of tobacco or drug products of any kind are PROHIBITED.
- Knives, firearms, weapons, or facsimiles thereof are prohibited (STATE LAW). Immediate suspension will result.
- Riders shall observe the rule of “quiet” when the bus is approaching and crossing railroad tracks (STATE LAW).

*** FAILURE TO FOLLOW THESE REGULATIONS MAY RESULT IN SUSPENSION FROM TRANSPORTATION. ***

SAFETY VIOLATION NOTICE INFORMATION

First (1) Violation Notice: The driver will verbally warn the student about what rule the student is breaking and if that student continues a Safety Violation will be issued. If the first safety violation is issued, the driver will inform the pupil that their parents should sign the notice and return it to the driver the next time the student rides. **Note: Suspension could occur on the 1st Safety Violation notice. Please see Severe Clause.**

Second (2) Violation Notice: The parents should call the Transportation Office at 816-331-3200 and sign the notice to quickly resolve the situation. The reason for the call is for the parents and transportation management to talk over the problem and possible consequences and try to resolve the problem. **(See severe clause)**

Third (3) Violation Notice: Will result in at least a 3-day suspension from transportation dependant upon the violation. Parents will be contacted by either mail or telephone. **(See severe clause)**

Addition Violation Notices will result in indefinite suspensions from bus transportation.

SEVERE CLAUSE: A severe clause is an action that will occur immediately if the incident is serious and jeopardizes the safety of the passengers or driver. Examples of severe behavior could include throwing items out of bus window or inside of the bus, fighting, weapons, alcohol, smoking, drugs, verbal, physical or sexual harassment or abuse and bullying. **SUCH INFRACTIONS WILL RESULT IN IMMEDIATE SUSPENSION FROM THE BUS. NO VERBAL WARNING WILL BE ISSUED FOR THIS BEHAVIOR. SUSPENSION FOR THE REMAINDER OF THE SCHOOL YEAR COULD RESULT.**

If a student receives a safety violation from the bus driver and does not return it to the driver within two days, the bus company will notify the school principal and mail a copy of the notice to the parents.

I HAVE READ AND UNDERSTAND THE BUS TRANSPORTATION RULES AND REGULATIONS. Please fill out the information below (PLEASE PRINT) and return the bottom of this form to the driver and keep the top portion for your records.

STUDENT: _____ DOB: _____

MOTHER: _____ FATHER: _____

ADDRESS: _____

HOME PHONE: _____ CELL PHONE: _____

EMERGENCY CONTACT: _____ PHONE: _____

CHILDCARE INFORMATION: _____ PHONE: _____

SCHOOL: _____ GRADE: _____ BUS # _____

PARENT SIGNATURE: _____ DATE: _____

STUDENT SIGNATURE: _____ DATE: _____